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|  | **MD. ALIULLAH SUJAN** |
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|  | House #116, Road #7, Block –C, Mohanogor Project, West Rampura, Dhaka |
| +8801731926116 |
| aliullah.sujan@live.com |
| aliullahsujan |
| aliullah.sujan1 |
| Date of birth 02/09/1992 |

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| **CAREER OBJECTIVE** | To work in a high quality professional environment in electrical & electronics industry and project management where my resourceful experience & engineering skills will add value to society & organizational operations to achieve its strategic goal. |
| **CAREER SUMMARY** | 5 years of renewable energy and consumer electronic appliances industry experience in EPC project planning, project procurement, and converting materials & labor into services as efficiently as possible by economic aspects of engineering. |

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| **WORK EXPERIENCE** |  |

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| January 2018 to Date | Senior Officer, Project Coordination & Procurement |
| **Rahimafrooz Renewable Energy Limited** |
| * Coordinated several off-grid EPC projects and conducted all procurement related activities of Solar Street Light installation under **LGED**, 100 solar Irrigation Surface Pump installation under **BADC**, and **DAE** Bangladesh by using project management tools. Project value **300 MBDT** in 2019-20. * Collected requirements from different stakeholders for the projects to create WBS, lock project baselines and track the project through Gantt chart. * ​Prepared purchase orders for a variety of commodities, services, and equipment in close cooperation with the Project Sales Team and local entities. * Prepared electrical design and installed 500 Solar Home Systems for the project named "**SHS Installation at Rohingya Camp**" for Action Against Hunger in 2020. * Interact with project sales, procurement & finance to coordinate project activities. * Lead a team of **20** service engineers to manage after sale service of energy efficient solar products. * Ensured engineering maintenance of solar modules, solar battery & appliances in PV manufacturing plant by repairing the technical fault. * Conducted quality inspection of repaired energy-efficient products maintaining ISO 9001:2015 QMS requirements. * Managed service of TR KABITA project under IDCOL for Rural Services Foundation since 2018. * Calculated financial budget, planned ABP and working to reduce OPEX & CAPEX as per ABP for project procurement & service operation. * Frequently visiting the rural market to collect competitive research and supported the sales team to establish Rural Retail Network, 1st ever retail channel of Rahimafrooz Solar. * Reduced warranty cost up to 2.5 lakh BDT in 2018 and 8% in 2019 than previous year by controlling wastage. * Engaged with R&D in product development, quality improvement & root cause analysis for technical fault of DLED TV, DC Fan and other solar products * Planned service operation blueprint for ERP implementation project as a project module expert.   Key Skills: Troubleshooting, Project Planning & execution, EPC Project Procurement, Customer Service |
| Sector Renewable Energy |
| Feb’ 2017 to Jan’ 2018 | Assistant Director – Engine & Home Appliance Service Development |
| **Walton Group** |
| * Coordinated overall after sales service of **30+** Home & Electrical Appliances via **70** authorized service centers throughout Bangladesh * Successfully practiced TQM methods to provide best & faster service to all customers * Market analysis of different Home & Electrical Appliances for overall business process development * Managed PCB repair project and saved cost up to **8.5** **lacs** BDT of spare parts by wastage recycling in **2017** * Developed service operation blueprint for ORACLE Phase-II Service Cloud & CRM * Monitored spare parts management – forecasting, inventory, distribution |
| Business Electronic Appliances Manufacturing |
| Mar’ 2016 to Feb’ 2017 | Sr. AGM – Engine & Home Appliance Service Development |
| **Walton Group** |
| * Implemented **SOP** for Home & Electrical Appliances servicing * Provided guide line on service repair process to service experts/technicians * Monitored spare parts forecasting & distribution in line with sales target & demand * Coordinated overall after sales service of Home & Electrical Appliances to ensure customer retention |
| Business Electronic Appliances Manufacturing |
| Oct’ 2015 to Mar’ 2016 | Assistant Engineer – Engine & Home Appliance Service Development |
| **Walton Group** |
| * Managed **150**+ technicians for Home & Electrical Appliances servicing throughout Bangladesh * Analyzed product fault in collaboration with R&D, production and QC * Confirmed repeat order of existing products and launching of new product by analyzing product’s after sale service condition * Facilitated technical training for Home Appliance technicians and relocation of manpower |
| Business Electronic Appliances Manufacturing |
| Aug’ 2015 to Oct’ 2015 | Project Engineer |
| **Enroute International Limited (HR consultant for Robi Axiata Limited)** |
| * Worked in transmission modernization project |
| Sector Telecommunication |

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| **EDUCATION** |  |

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| 2010 to 2014 | B.Sc. in Electrical & Electronic Engineering |  |
| **Rajshahi University of Engineering & Technology** | |

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| **TRAINING & COURSES** |  |

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| Apr to May 2019 | Project Management – 35 PDU |  |
| 3P Consulting Limited, Dhaka | |
| Oct to Dec 2018 | Leadership Certificate in Managerial Communication |  |
| Institute of Business Administration, University of Dhaka | |
| November 2017 | Workshop on Total Quality Management |  |
| Bdjobs Training | |
| October 2017 | Training on Master Class Data Analysis with MS EXCEL |  |
| Training Bangla | |

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| **PERSONAL SKILLS** |  |

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| Linguistics | Mother Tongue Bengali  Other Language English – Professional User |
| Organisational / managerial skills | * Leadership (supervised 200+ people including engineers & technicians) * Communication (directly involved in customer experience & negotiation) * Time management (as a service engineer, always supported customers within committed lead time) |
| Job-related skills | * Troubleshooting (Electronics appliances & solar energy products fault repairing) * Procurement specialist (Currently responsible for all procurement related activities of various EPC solar projects) * Service operation (acted as after sale service and customer experience analyst) * Product development (designed and developed new product ideas) * Project scheduling through Gantt Chart * MS Project, Office 365, Electronic circuit simulation * Technical trainer (facilitated technical training of more than 100 hours) |
| Volunteering | * Student Member, IEEE, from 2010 to 2014 * Served Executive Committee of IEEE RUET SB as Chair (2013-14), Secretary (2012-13) & Treasurer (2011-12) * Organized several national workshops & seminars on Entrepreneurship, Robotics Contest, Electronics Project. |

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| **REFERENCE** |  |

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|  | * Md. Abu Bakr Khan   Head of Business, Rahimafrooz Renewable Energy Limited  Cell: 01789170890; Email: [abu.khan@rahimafrooz.com](mailto:abu.khan@rahimafrooz.com) |